



DUAL ENROLLMENT APPROVAL FORM

Admissions Office, 1900 Hwy 31 South • Bay Minette, AL 36507
(251) 580-2111 OR 1 (800) 231-3722

Student's Name _____ High School: _____

Cumulative Grade Point Average _____ Average in CTE-Related Courses _____ ACT Score _____

Grade Level at time of participation (circle one) 10th 11th 12th Enrolling (circle one): Fall Spring Summer 20__

The student whose name appears above has met the enrollment criteria for the Academic or Career Technical Dual Credit program and is hereby granted permission to enroll in the courses listed below. The student's high school transcript and current schedule will be provided.

FSCC Course Title, Prefix, & Number	INow Course Number	Location/Campus of Course
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____	_____	_____	_____
Signature of Principal or Designee	Date	Signature of Counselor	Date

Student and Parent Section

The student has requested enrollment in the above named dual enrollment course(s). The student and guardian understand that when participating in dual enrollment, consideration should be given to the student's future goals and the specific requirements for universities, the military, NCAA, etc. It is the student's and guardian's responsibility to check the institution's policies and procedures regarding scholarships, freshman status designation, admission requirements, athletic certification, and other potential questions and issues regarding the approval of coursework and college credits completed while in high school.

The student authorizes Faulkner State Community College (FSCC) to release his/her academic record on a semester basis to the high school. This release shall remain in effect until the student provides written notice to the Records Office to discontinue the release or until he/she earns a high school diploma.

The student further understands that it is his/her responsibility to provide a final high school transcript to FSCC in order to receive college credits and have the credits transferred to the next college.

If the student wishes to withdraw from the college dual enrollment course(s), he/she must do so before FSCC's withdrawal deadline. It is the responsibility of the student to be aware of the withdrawal date which is posted on the FSCC college calendar. If the student withdraws from a dual enrollment course, he/she will not be able to participate in dual enrollment the following semester (not including summer). Be aware that withdrawal from a dual enrollment course does not guarantee a schedule change at the high school.

The dual enrollment scholarship funds the cost of tuition and fees associated with approved dual enrollment course(s). It is the responsibility of the student to purchase the required textbooks and materials for the dual enrollment course(s).

According to the Family Educational Rights and Privacy Act of 1975 (FERPA), all rights of access to the student's educational records transfers from the parent(s) to the student when the student becomes 18 years of age OR is enrolled in an institution of postsecondary education. In order to comply with the requirement of FERPA, FSCC shall obtain written consent from the student before disclosing any personally identifiable information from his/her educational records. The student understands that his/her information and grades will be shared with his/her legal guardian(s), FSCC and with the local high school administration and school board.

Student Signature Date

Parent Name (printed) Date

Parent Signature Date

The student whose name is listed above is approved to enroll in the noted dual enrollment course(s) for this semester.

Signature of Superintendent (or designee) Date

Step 1 - Principal & Counselor

Step 2 - Student & Parent

Step 3 - Supt.